

# Instructions for NESREQUEST

Please edit and e-mail these instructions to [ewan@fergusonlogistics.co.uk](mailto:ewan@fergusonlogistics.co.uk) by 1600 hrs on the day prior to the Collection of the freight,

Your name \*

Email address \*

HAWB number \*

Booking reference \*

Account number \*

You are hereby requested and authorized upon receipt of the consignment described herein to prepare and sign the Air Waybill and other necessary documents on our behalf and dispatch the consignment in accordance with your Conditions of Carriage.

Shippers VAT number \*

Commodity code(s) \*

Commodity \*

Value and currency \*

Any amendments due to wrong code being used will incur an additional clearance fee.

If you have any problems finding a commodity code, please call HMRC commodity line hotline on 01702 366077.

If there are any other details required to complete the NES entry accurately please provide these details on an additional sheet.

If multiple codes are used, please supply breakdown of codes against commodity and values, as this is required for processing the NES entry. Multiple commodity codes will incur additional costs as per our tariff.

CPC \* This is the type of entry required

IPR / OPR numbers \* This is the shippers IPR/ OPR authority a copy of the original import entry may be required

Local customs office \* The complete address of your local customs office is required for completion of any IPR/OPR entry

The goods are under licence (Please tick) Yes:

No:

further licensing

The exporter must establish the precise status of the goods

If goods are under licence, please supply details \*

As per H.M Revenue and customs any request to use an override code must be confirmed with a formal statement to the effect that the goods are not subject to requirements. If there are any other details required to complete the NES entry accurately please provide these details on an additional sheet. Should you have any queries please do not hesitate to call the operations team on the number above or via email.

Please note: Any NES errors that occur 24hrs before the close out time may not be resolved in time for the flight.

Should any investigations by HMRC occur resulting from incorrect NES instructions Ferguson Logistics Management I will not be held responsible

Signature \*

Date\*